



Prot. No. AICSY-OUT-352-2020-05-19

To: The Manager  
Pho Pyone Cho  
Kabar Aye Pagoda Road, No 113/8 (B)  
Bahan Township, Yangon, Myanmar  
TEL:01-546731, 959-401505765  
Email-sales@phopyonecho.com

**ORDER LETTER**

**Reference:**

- Request of quotation prot. n. AICSY-OUT-313-2020-05-13
- Quotation prot n. AICSY-IN-464-2020-05-14
- CIG: 2602009826

**SUBJECT: Purchasing Pin Board and White Board and Stationary Items– AICS Yangon Country Office CAP 2171**

The Italian Agency for Development Cooperation – Yangon Office (AICS-Y), Hereinafter referred to as the “Contracting Authority”, Represented by the Director Mr. Walter Zucconi, 41–27, Inya Myaing, Shwe Taung Gone, Bahan Township, Yangon, Myanmar.

With the present letter we would like to place order to Pyone Pyone Cho (Hereinafter referred to as the “The Supplier”) to provide AICS-Y with the following items, as detailed in quotation n. AICSY-IN-464-2020-05-14 of 14<sup>th</sup> of May 2020:

**Purchasing Pin Board and White Board and Stationary Items – AICS Yangon Country Office**

AI	CODE	DESCRIPTION	UNIT	QTY	PRICE	AMOUNT	REMARKS
1	OUNB9012	PIN BOARD 4'X3' 90X120CM	PCS	7	40000	280000	
2	OUN6090	PIN BOARD 2'X3' 90X60CM	PCS	3	20000	60000	
3	OUIWB9015	WHITEBOARD BBN09015 WITH STAND 90X150CM	PCS	2	180000	360000	
4	OUS0810	PAPER CLIP 50 PCS	BOX	10	500	5000	
5	FIP1035	PENTEX SHEET PROTECTOR A4	PKT	20	6800	136000	
6	FICBL0017	BANTEX BOX FILE 3" 1450 j1BOX 30PCS)	BOX	2	102000	204000	
7	SP0335	PENTEL HIGHLIGHTER SI-60	PCS	10	1200	12000	
8	OU8701	KEY BOX 24PCS	PCS	1	40000	40000	
		<b>Total</b>				<b>1,097,000</b>	



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Terms of delivery:

Withi 10 Days after purchase order

Warranty: No warranty required

Terms of payment:

- Within 10 Days from Delivery Date .
- BANK TRANSFER on bank account reported on the invoice

**Total value of the order: MMK 1,097,000.00 (MMK One Million and Ninety-Seven Thousands/00)**

Any variation of terms and conditions must be accepted in written by the Contracting Authority.

The Supplier is fully responsible for the completion of any acts under these contractual terms with the Consultant, in accordance to the Myanmar existing laws, rules and regulation and their modifications in time – as applicable. That responsibility includes the relevant fiscal law. The Contractor shall assume the obligations on financial flow traceability.

The Supplier shall execute the Supply Contract with due care, efficiency and diligence in accordance with the best professional practice and shall comply with any administrative orders given by the Contracting Authority. The Supplier shall respect and abide by all laws and regulations in force in Myanmar and shall ensure that its personnel, their dependents, and its local employees also respect and abide by all such laws and regulations. The employment relationship between the Supplier and its staff employed by it to carry out the activities and any offspring from this litigation does not involve in any way the Contracting Authority. The Supplier shall at all time act impartially and as a faithful adviser in accordance with the code of conduct of its profession as well as with appropriate discretion. It shall refrain from making any public statements concerning the Project or the Supply without the prior approval of the Contracting Authority. It shall not commit the Contracting Authority in any way whatsoever without its prior consent and shall make this obligation clear to the third parties. The payments to the Supplier under the present Contract shall constitute the only income or benefit it may derive in connection with the Contract. The Supplier and its staff must not exercise any activity or receive any advantage inconsistent with their obligations under the Contract. The Supplier commits itself to provide suitable qualified personnel and adequate means necessary for the implementation and supervision of the activities agreed upon in this Agreement. The Supplier's personnel shall not be considered in any respect as being the employees or agents of the Contracting Authority. The Supplier is not allowed to transfer the Contract to a third Party. All information or materials acquired, compiled or prepared by the Supplier in the performance of the Contract shall be confidential and shall be the absolute property of the Contracting Authority. The Supplier shall take all necessary measures to prevent or end any situation that could compromise the impartial and objective performance of the Contract (conflict of interests).



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This contract may be concluded by the Contracting Authority at any time for serious technical and/or contractual non-compliance of the Supplier. In this case, the Contracting Authority shall notify such non-compliance to the Supplier through a warning letter, identifying the issue and requesting to solve it within 15 days. After this period, having the Supplier not corrected the issue, the contract will be terminated on the seventh day after the deadline fixed in the notice. The Contracting Authority will pay to the Supplier only the amounts corresponding to supply satisfactorily provided. Neither party shall be considered to be in default or in breach of its obligations under the Contract if the performance of such obligations is prevented by any circumstances of force majeure which arise after the date when the Contract becomes effective

Please acknowledge the receipt of this order letter and do not hesitate to contact us for any clarification you may need.

We are looking forward an early response from you.  
Thanking you for the support,

Regards,

Yangon, 19.05.2020

For Italian Agency for Development Cooperation  
Yangon Office

Director  
Walter Zucconi

  
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For Pho Pyone Cho  
Ms.Khin Gyu Gyu Oo

Manager

  
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