

AICSY-OUT-S9-2018-02-9

Ufficio di Yangon

SERVICE AGREEMENT

Professional support service for the Italian Agency for Development Cooperation in Yangon-AID 10493

Between

The Italian Agency for Development Cooperation (AICS) – AID 10493, represented by the
Director, Mr. Maurizio Di Calisto

And

Bumble Bee Co.
Room 801, Kantary Condo, Kannar Road, Kyimyintdine Township, Yangon, represented by the
Managing Director, Ms. Thet Hnin Oo

The parties agree as follows:

Art. 1 – Description of the Service

The purpose of the contract is the provision of an Italian language course concerning the specific topic of monitoring and evaluation for Myanmar staff providing services for the project activities AID 10493 of the Italian Agency for Development Cooperation. The course takes 3 (three) days per week, 2 (two) hours per day, starting from February 9th 2018 and ending on March 31st 2018, for 21 total lessons.

Bumble Bee Co. agrees to guarantee the professional support service at the premises of the Italian Agency for Development Cooperation in Yangon located in 41/7B, Inya Myaing Road, Shwe Taung Gone, Bahan Township, Yangon.

The Bumble Bee Co. employee selected cannot be appointed or replaced without previous notification and approval by the Italian Agency for Development Cooperation Office.

The Bumble Bee Co. employee must have the features of decorum, security, confidence, experience and professionalism.

If the quality of the service provided will be not considered satisfactory by the Italian Agency for Development Cooperation Office, the contestation of charge will be notified to Bumble Bee Co., which will proceed to the replacement of the worker deemed unsuitable. If the termination is requested by the employee, Bumble Bee Co. will notify it to the Italian Agency for Development Cooperation Office.


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All the payments – referring to the labor charges and the services described in this contract - related to taxes and income taxes, and everything else owed according to the local rules and regulations, will be paid by Bumble Bee Co.

The service under this contract are related to the period February 9th 2018 and ending on March 31st 2018; therefore, the present contract is not automatically renewable.

An extension of the contract could be done for a maximum of one month.

The present contract excludes the commencement of any employment relationship correlated to the Italian Agency for Development Cooperation Office for any reason.

The specifications related to the service are described in the Annex 1 (List of staff, tasks, requirements and costs).

The amounts contained in the Annex 1 are inclusive of and in accordance with the statutory provisions of Myanmar Labor Law.

The Italian Agency for Development Cooperation in Yangon, after giving 30 days' notice to the Company, may also suspend or permanently terminate the contract without incurring in any claim or responsibility toward the Company.

Bumble Bee Co. is solely responsible for the payment of service, tax, insurance and all other taxes and government dues as may be applicable.

It is explicitly made clear and understood by Bumble Bee Co. that the person employed by the contractor for the above service shall be the employee of Bumble Bee Co. for all intents and purposes and in no case a relationship of employer-employee between the said person and the Italian Agency for Development Cooperation shall accrue implicitly and explicitly.

Bumble Bee Co. shall also be solely responsible for providing all the statutory benefits (as per Myanmar relevant laws) to eligible Professional employee by it and it shall make payment of compensation (as per Myanmar relevant laws) in case of injury or death of its worker.

Art. 2 – Terms of payment

For the provision of the above-mentioned service, the Italian Agency for Development Cooperation – AID 10493 will pay Bumble Bee Co. the total amount of EURO 1,091.58 (EURO One Thousand and Ninety-one/58) for the contract period 9th February 2018 – 31st March 2018 (21 lessons).

The Company will be paid on a monthly basis after the submission of the following documents:

- 1) invoice showing the amount paid to the worker and the total amount to be paid by the Italian Agency for Development Cooperation – AID 10493;
- 2) report listing the salary paid to the worker duly signed by the worker;

- 3) receipt showing the payment of all the taxes related to the salary issued by the local qualified Authority.

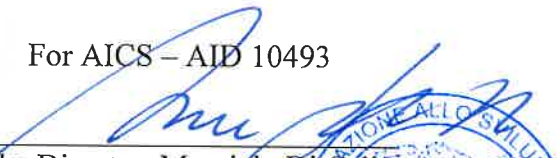
The payment, divided in two monthly installments: the first installment of EURO 363.86 (EURO Three Hundred and Sixty-three/86) to be paid by 28th February 2018, and the second installment of EURO 727.72 (Seven Hundred and Twenty-seven/72) to be paid by 31st March 2018 and inclusive of any charges, taxes and fees in favor of Bumble Bee Co., will be done in EURO currency through a bank disposal to a EURO account of Bumble Bee Co. at the CB Bank in Yangon.

Thus, nothing else could be asked and added to the above-mentioned amount as payment of this professional service, as detailed in the Annex 1.


The CB Bank EURO account's details are indicated in the Annex 2, duly signed and stamped by Bumble Bee Co.

Yangon, 9 February 2018

For AICS – AID 10493


The Director, Maurizio Di Calisto




For Bumble Bee Co.


The Managing Director, Thet Hnin Oo

Annex 1 - Professional support service for project activities – AID 10493 of the Italian Agency for Development Cooperation in Yangon
List of staff, tasks, requirements and costs

N. Job position	Function / Main tasks	Requirements	Gross amount for 21 lessons (EURO)	Management cost on Gross amount (EURO) 13%	Gross amount for 21 lessons including management cost (EURO)	First installment by 28 February 2018 (EURO)	Second installment by 31 March 2018 (EURO)
			A	B	C = A+B		
1 Italian Language Teacher/ Translator	Teaching Italian language to Myanmar staff providing services for the project activities AID 10493; assisting in translation needs from English to Italian languages; facilitating comprehension and speaking in Italian language regarding specific terminology related to AID 10493 (monitoring and evaluation).	High school graduated, university degree in Development Cooperation is an asset; at least 3 years of work experience as Italian language teacher for foreigners; good knowledge of office PC applications; fluent in English and in Italian.	966,00	125,58	1,091,58	363,86	727,72
Totale			966,00	125,58	1,091,58	363,86	727,72

